



Iroquois County Public Health Department

Food Sanitation Enforcement Procedures

I. Purpose:

To protect the health of the public by ensuring that serious violations or other unsanitary conditions found during inspections of food establishments are corrected.

II. Policy:

Serious violations and unsanitary conditions which pose a substantial hazard to the public may require corrective action to be taken. Before enforcement action begins, voluntary compliance will be sought.

III. Procedure:

If the health authority notes any Foodborne Illness Risk Factors and Public Health Interventions violations which pose a substantial hazard to the public, the health authority will follow the enforcement time period. If voluntary compliance is not obtained, enforcement steps will be utilized to correct any potential public health issues.

Enforcement Time Periods

1. Immediate, or within 24 hours, compliance is required for priority violations. The inspection form shall be used to notify the operator of the health hazard and the required corrections.
2. Compliance within 5 working days is required for priority foundation violations. The inspection form shall be used to notify the operator of the health hazard and the required corrections.
3. Compliance for core violations may be required by the next routine inspection. The inspection form shall be used to notify the operator of the health hazard and the required corrections.

Adoption	Revisions	Review	Rescind
07-01-2014	11-19-2018	10-24-2019 8-3-2020 6-28-2021	



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Enforcement Steps

1. The health authority may send a letter to the PIC to request a meeting at the health department within 5 days to discuss the correction of violations and attempt to reach an acceptable agreement to correct violations.
2. The inspection report shall be given personally or sent by certified mail. The report shall:
 - a. Set forth the specific violations found.
 - b. Set a specific and reasonable period of time for the violations to be corrected.
 - c. State that the failure to comply with any issue in accordance with the provisions of this ordinance may result in the immediate suspension of the establishment's permit.
 - d. State that an opportunity to appeal any inspection finding will be provided if a written request for a hearing is filed with the health department within the period established in the notice of correction.
3. Non-compliance will result in evaluation by the Administrator and appropriate food service ordinance enforcement. An extension of the time limit may be granted if agreement is reached on necessary corrections to be made.
4. The Administrator shall notify the President of the Board of Health of action to suspend the permit. The permit holder will be notified in writing. The notice will state the permit is, upon service of the notice, immediately suspended, and that an opportunity for a hearing will be provided if a written request is filed with the health department. The permit shall then be removed by the Board of Health or its representative and the establishment shall cease operations.

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