

**NOTICE OF INVITING BIDS**

Public notice is hereby given that the County Board of Iroquois County, Illinois will receive bids for a general contractor to construct an Animal Control building, located at 1001 East Grant Street, Watseka, Illinois. A bid packet containing specifications can be obtained at the Office of Breein Suver, Iroquois County Clerk, 1001 East Grant Street, Watseka, Illinois. Sealed bids will be received in the Office of the County Clerk until 4:30 P.M. on Friday, January 28, 2022 and must be submitted on the bid form available at the Iroquois County Clerk's Office. Bids will be opened at the Management Committee meeting of the Iroquois County Board on January 31, 2022 at 9:00 A.M. Iroquois County reserves the right to waive any technicalities and to reject any or all bids or any part or parts thereof.

LYLE BEHREND, Chairman of the Management  
Services Committee of the Iroquois County Board

**BID FORM**

TO: General Contractors  
FROM: Iroquois County Board  
SUBJECT: 2022 Animal Control Building  
DATE: December 9, 2021

A. Bidding Procedures

1. The Iroquois County Board, Watseka, Illinois will accept sealed bids for a general contractor to build an Animal Control building for the County. Bids shall be sent to:

Iroquois County Management Committee  
Administrative Center  
1001 E Grant St  
Watseska, IL 60970

2. Bids must arrive at the above address no later than 9:00 a.m., local time, Friday, January 28, 2021. Sealed bids shall be enclosed in an envelope marked "Iroquois County Animal Control Building Bids". Failure to follow bid time frame and specifications may void your proposal. All bids are final.
3. All bids will be considered by the Iroquois County Board at their regular board meeting on February 8, 2022. The successful bidder shall be prepared to commence the building project as of February 9, 2022. General Contractors must be able to provide access to blueprints.
4. The Iroquois County Board reserves the right to reject any or all bids and will act as final judge of specifications. The Board does not obligate itself to accept the lowest proposal. The Iroquois County Board, in determining the competency any responsibility of any bidder, may take into account other factors in addition to financial responsibility, such as past records of transactions with the bidder, experience, adequacy of equipment, ability to complete performance within necessary time limits, and other pertinent considerations such as, but not limited to, reliability, reputation, competence, skills, efficiency, facilities, resources, and location of the bidder as related to prompt reply to service needs and ease of communications. The bidder shall, if and upon the County's request, supply any other necessary information to allow the Iroquois County Board to determine the bidder's qualifications and responsibility.
5. If a specific item of the specifications cannot be met, it should be so stated in the bid.
6. All bids must include the enclosed bid form.
7. The Iroquois County Board does not discriminate on the basis of age, color, race, national origin, sex, religion, creed, sexual orientation, marital status or disability.

8. The agreement can be terminated at any time during the life of the agreement if the contractor fails to meet the provisions of the agreement or for poor performance as determined by the Iroquois County Board.
9. All questions concerning this bid document should be directed to the Iroquois County Finance Manager at 815-432-6955.

B. Specifications for Iroquois County Board Animal Control Building Bids

1. The successful bidder(s) shall be required to show copies of the following:
  - a. Liability insurance with the following insurance limits:

|                         |                    |
|-------------------------|--------------------|
| General Aggregate Limit | \$1,000,000        |
| Products-Comp/O Agg.    | \$1,000,000        |
| Personal & Adv. Injury  | \$1,000,000        |
| Each Occurrence         | \$1,000,000        |
| Fire Damage             | \$ 50,000          |
| Medical Expense         | \$ 5,000           |
| Worker's Compensation   | As required by law |

The Iroquois County Board must be listed as an "additional insured" on the above policy.

2. All bidders are encouraged to provide information to the Board as to their qualifications and ability to provide the services that they bid upon. The successful bidder must have proof of required insurances submitted by Friday, January 28, 2022.
3. Bidders must bid the entire County's Animal Control Building needs as a package. The successful bidder will be expected to aid with all that is entailed with the construction process.

BID AMOUNT: \_\_\_\_\_

Authorized Signature of Bidder: \_\_\_\_\_

## GENERAL INFORMATION

### Goals and Objectives

- The shelter should include natural lighting and ventilation, adequate space for laundry and space for animal living and bathing needs. The design should consider how to prevent dogs from barking and disturbing one another while in the kennels. Storage is necessary for the shelter to contain the food, living amenities, traps and crates. The shelter should also have a medical room to administer medications and for veterinary visits.

### Site

- Iroquois County Management Committee has had land flagged for the building located at 1001 East Grant Street, Watseka, IL 60970.

### Space Criteria

- Dog Area
  - Bathing area
  - Dog isolation kennels
  - Dog kennels
- Cat Area
  - Cat isolation
  - Cat room
  - Cat run room
- Private Area
  - Office Area
  - Animal food storage
  - Non-food storage (traps, crates and etc.)
  - Medical room
  - Laundry & cleaning supply room
- Public Area
  - Waiting room
  - Restroom
- Outside Area
  - Fenced in play area to exercise and bathroom dogs
- Resources
  - <https://humanepro.org/sites/default/files/documents/hsus-shelter-design-packet.pdf>
  - [https://www2.illinois.gov/idol/LawsRules/CONMED/Documents/2021%20Rates/December\\_1/Iroquois.pdf](https://www2.illinois.gov/idol/LawsRules/CONMED/Documents/2021%20Rates/December_1/Iroquois.pdf)



