



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 E. Grant
Watseka, IL 60970
February 5th, 2025 at 5:00 PM**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
LuAnn Armantrout, Secretary
Mr. Lyle Behrends

MEMBERS ABSENT:

OTHERS PRESENT:

Robin Allen, ICPHD Administrator
Tyler Robinson, ICPHD

CALL MEETING TO ORDER: Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 5:00PM on Wednesday, February 5, 2025, in the Iroquois County Public Health Department Administration Office. Roll call was taken.

APPROVE AGENDA: Lyle Behrends made a motion to approve the agenda. Motion seconded by LuAnn Armantrout and approved by voice vote.

PUBLIC COMMENTS: N/A

REVIEW AND APPROVAL OF CLAIMS FOR JANUARY 2025: A claims listing for January 2025 was reviewed for approval. Additionally, Robin Allen distributed two emergency claims that were reviewed for approval. LuAnn Armantrout inquired about a claim for the annual membership with the Watseka Area Chamber of Commerce. Lyle Behrends made a motion to approve the January 2025 claims, along with the two additional emergency claims, as submitted. Motion seconded by LuAnn Armantrout and approved by roll call vote: Aye – Dr. Zumwalt, Lyle Behrends, and LuAnn Armantrout.

REVIEW FINANCIAL DATA FOR JANUARY 2025: Financial data for January 2025, including a copy of ICPHD's cash balance, was distributed for review. Discussions began pertaining to how the Emergency Senior Services grant was being implemented. Robin Allen explained that the grant has been able to assist local seniors in many ways.

REVIEW ICPHD PROGRAM SUMMARY REPORT – JANUARY 2025: A copy of ICPHD's program summary report was distributed for review and discussion. Robin Allen started by stating that the Environmental Health Department had completed the final 92 outstanding food permits in the month of January. Additionally, discussions were held in reference to two animal bites reports, two COVID-19 cases, and two Influenza A hospitalizations. To conclude, discussions were held concerning monthly ESS numbers.

EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC EMPLOYEES: Executive session was not needed.

OLD BUSINESS: Robin Allen began by updating the Board of Health Finance Committee about the cancellation of the Blue Fitness gym membership. In conclusion, discussion was held concerning an order for additional work attire from All American Athletics and the relocation of the Environmental Health office.

NEW BUSINESS: A software agreement with Custom Data Processing and ezEMRx was discussed. Furthermore, Robin explained her efforts to acquire a credit card for the health department.

ADJOURNMENT: LuAnn Armantrout made a motion, seconded by Lyle Behrends, to adjourn at 5:23PM on Wednesday, February 5, 2025. Motion approved by unanimous voice vote.

**LuAnn Armantrout, Secretary
Iroquois County Public Health Department
Board of Health**

3 - 5 - 25

Date

