



**Iroquois County Public Health Department  
Board of Health Finance Committee  
1001 E. Grant  
Watseka, IL 60970  
April 2nd, 2025 at 4:30 PM**

**MEMBERS PRESENT:**

Dr. Philip Zumwalt, Chairman  
LuAnn Armantrout, Secretary  
Mr. Lyle Behrends

**MEMBERS ABSENT:**

**OTHERS PRESENT:**

Robin Allen, ICPHD Administrator  
Tyler Robinson, ICPHD

**CALL MEETING TO ORDER:** Dr. Zumwalt, Chairman, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 4:30PM on Wednesday, April 2, 2025, in the Iroquois County Public Health Department Administration Office. Roll call was taken.

**APPROVE AGENDA:** Lyle Behrends made a motion to approve the agenda. Motion seconded by LuAnn Armantrout and approved by voice vote.

**PUBLIC COMMENTS:** N/A

**REVIEW AND APPROVAL OF CLAIMS FOR MARCH 2025:** A claims listing for March 2025 was reviewed for approval. LuAnn Armantrout inquired about a claim for a barcode scanner. ICPHD administrator, Robin Allen, explained that the scanner would be used to track inventory digitally. Lyle Behrends made a motion to approve the March 2025 claims as submitted. Motion seconded by LuAnn Armantrout and approved by roll call vote: Aye – Dr. Zumwalt, Lyle Behrends, and LuAnn Armantrout.

**GRANTS & CONTRACTS LIST:** A Grants & Contracts list for March 2025 was distributed for review.

**ICPHD PROGRAM UPDATE – MARCH 2025:** A copy of ICPHD’s program summary report was distributed for review and discussion. Robin Allen began by stating that the Environmental Health Department had completed 7 temporary food permits, 25 water samples, 36 tobacco compliance inspections, 13 well tests, and 8 radon training kits were completed. Additionally, Robin referenced 1 animal bite report, 9 TB tests, 2 paternity screenings, 2 SafeSitter Classes, and 1 CPR training. To conclude, discussions were held regarding Pre-k screenings and jail assessments.

**ICPHD ADMINISTRATOR COMMENTS – ROBIN ALLEN:** ICPHD Administrator, Robin Allen, provided details about an upcoming social event for senior citizens.

**EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC EMPLOYEES:** Executive session was not needed.

**OLD BUSINESS:** N/A

**NEW BUSINESS:** Robin Allen updated the Board of Health Finance Committee concerning a credit card for the health department.

**ADJOURNMENT:** Lyle Behrends made a motion, seconded by LuAnn Armantrout, to adjourn at 4:44PM on Wednesday, April 2, 2025. Motion approved by unanimous voice vote.

A handwritten signature in black ink that reads "LuAnn Armantrout".

**LuAnn Armantrout, Secretary  
Iroquois County Public Health Department  
Board of Health**

A handwritten date "5-7-25" written in black ink above a horizontal line.

**Date**