



**Iroquois County Public Health Department
Board of Health Finance Committee
1001 East Grant Street
Watseka, IL 60970
March 4th, 2026 at 4:00 PM**

MEMBERS PRESENT:

Dr. Philip Zumwalt, Chairman
LuAnn Armantrout, Secretary
Lyle Behrends

MEMBERS ABSENT:

OTHERS PRESENT:

Robin Allen, ICPHD Administrator
Tyler Robinson, ICPHD
Tina Crider-Honeycutt, Financial Officer

CALL MEETING TO ORDER: LuAnn Armantrout, Secretary, called the Iroquois County Public Health Department Board of Health Finance Committee meeting to order at 4:00PM on Wednesday, March 4th, 2026 in the Iroquois County Public Health Department Administration Office. Roll call was taken.

APPROVE AGENDA: Lyle Behrends made a motion to approve the agenda as presented. Motion seconded by LuAnn Armantrout and approved by voice vote.

PUBLIC COMMENTS: N/A

REVIEW AND APPROVAL OF CLAIMS FOR FEBRUARY 2026: A claims listing for February 2026 was reviewed for approval. Lyle Behrends inquired about a claim regarding sound machines. Robin explained that these sound machines would add an extra layer of privacy for patients and staff. In addition, discussion was held regarding a claim for security cameras. Furthermore, additional security measures were discussed such as digital keys. Lyle Behrends made a motion to approve the February 2026 claims as submitted. Motion seconded by LuAnn Armantrout and approved by roll call vote: Aye – Dr. Philip Zumwalt, Lyle Behrends, LuAnn Armantrout.

ICPHD ADMINISTRATOR ROBIN ALLEN:

- A. GRANTS & CONTRACTS:** Public Health Administrator, Robin Allen provided a list of the current grants and contracts for FY2026.
- B. REVIEW OF ICPHD PROGRAM SUMMARY REPORT:** A copy of ICPHD's program summary report for February was distributed for review. Robin explained that the Environmental Health Department had finalized all of their outstanding food permits. Environmental Health performed 35 food inspections, 43 tobacco compliance inspections, and gave out 9 radon kits in the month of March. In Community Health, two animal bites were reported but neither required rabies treatment. A total of 7 cases of Hepatitis C were reported but after investigating, only 2 of the 7 cases were real cases. An Iroquois County resident is a part of a new case of Tuberculosis. Community outreach events included the Iroquois West Highschool Career Fair, the Lyon's Health Fair, and 1 CPR training. Furthermore, upcoming events include a Safe Sitter course on March 24th & 25th for 6th-8th grade students and an after-hours vaccine clinic on March 14th, 2026. In conclusion, Robin explained that the Senior Services department will be hosting another Bingo Event this summer. 208 seniors are currently enrolled in ICPHD senior services.
- C. ADMIN COMMENTS:** N/A

EXECUTIVE SESSION – 5 ILCS 120/2[c]: THE APPOINTMENT, EMPLOYMENT, OR COMPENSATION OF PUBLIC EMPLOYEES: Executive session was not needed.

REVIEW AND APPROVE ADMINISTRATORS TIME AND EFFORT REPORTS: Robin Allen explained a new time and effort report for all staff members who work on grant deliverables. The reports break down the percentage of time that staff spend on specific grant activities. Robin explained that these reports would help add a layer of documentation during any fiscal audit in the future. The Board of Health will need to sign her monthly report as her supervisor.

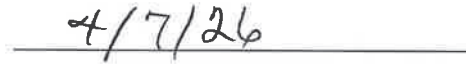
OLD BUSINESS: N/A

NEW BUSINESS: N/A

ADJOURNMENT: Lyle Behrends made a motion, seconded by LuAnn Armantrout, to adjourn at 4:23PM on Wednesday, March 4th, 2026. Motion approved by unanimous voice vote.



**LuAnn Armantrout, Secretary
Iroquois County Public Health Department
Board of Health**



Date